## **IWCNE Vice President**

## **Purpose of the Position**

The Vice President is an Officer of the club and assumes the duties of the President when the President is unavailable.

## **Duties**

The Vice President:

- 1. Supports the IWCNE President and Executive Board as requested.
- 2. Works on special projects as requested by the President.
- 3. Attends as many club events as possible; assists committees as requested by the President.
- 4. Attends monthly Executive Board meetings and gives reports as requested by the President.